

**Powell River Council for Arts & Culture**

**Board Meeting Minutes**

Sunday, June 9, 2008

PRREDS Board Room, 201A-7373 Duncan St.

In attendance: Allan Brown, Debbie Dee, Janice Gunn, Michelle Hignell, Norah LeClare, Myrna Leishman, Ann Nelson

Recorded by Michelle Hignell

1. Call to order by Janice, 10:15 am
2. Adoption of agenda
  - Moved: Norah; seconded: Allan
3. Adoption of minutes from May 11, 2008 meeting
  - Moved: Ann; seconded: Michelle
4. Treasurer's Report

a.) Website

-Norah presented new web design at <http://www.powellriverartscouncil.com> & received feedback

-MEMBER GROUPS WILL BE ASKED TO LINK TO OUR WEBSITE, AND PROVIDE US THEIR URL IF WE ARE MISSING THEIR LINK

b.) Liability Insurance

-Norah is obtaining a formal quote from Underwriters Insurance for blanket insurance/umbrella policy covering our member groups; to be funded by pro-rating 2008/9 membership fees

-Directors & Officers Liability Insurance is available from the Pacific Region Arts Council

c.) Community Calendar

-Tourism & Volunteer Powell River are collaborating on a community calendar

-it won't be self-service, so depending on how effective it is for our members, we may need to develop our own in future

5. Finance Committee Report -- Service Agreement, Grant Procedures & Decision-making Matrix

-Janice met with Dave Douglas at City Hall to make a few adjustments to the draft; it will need to be submitted to Council together with the application form and decision-making matrix

-we don't have to use the same auditor as the City, can include the cost in our budget –  
NORAH TO FIND OUT WHO CAN DO IT AND THE COST

-the grant procedures & application will be removed from the new website until they've  
been approved

#### 6. Membership Report

-Michelle sought suggestions on how potential new members should be “pitched”; Ann  
offered to follow up on leads; application form is on the new website

#### 7. Arts Alive in the Park Committee Report

-Ann reported that Kim Barrows has confirmed the event will be insured through Tourism  
Powell River

-there will be a sign-up sheet at Thursday's general meeting

-publicity will begin soon; Roberta suggested that artists in Sechelt & Gibsons be notified

-WE NEED A GO-GETTER VOLUNTEER TO ORGANIZE THE KIDS ACTIVITIES

-more demonstrations and a poetry clothesline to be added this year

- Allan reported that the Malaspina Arts Society and Festival of Writers will want tents

- the registration form is on our website; Roberta and maybe Debbie will handle artist  
sign-in

-Myrna suggested we have a donation box

#### 8. Announcements/New Business

a.) Myrna suggested there be a one-time planning meeting for community groups,  
Volunteer Powell River and Leisure Services in the early fall; we can update everyone on what we're  
doing

b.) Michelle distributed posters for a video editing workshop on Saturday, June 14th.

c.) Janice announced that she and Scott Randolph are working on a New Year's Eve  
show and dance at Dwight Hall to fundraise for the CAT scan.

d.) Roberta suggested a new logo and “ArCH” catchphrase for the council; we'd  
previously agreed to refer to ourselves as “the Arts Council”; the logo can be considered in future

#### 9. Community Meeting Agenda – Thursday, June 12 7:30 pm at the Recreation Complex

-an agenda was drafted for Michelle to distribute to all the council's

Email distribution lists

#### 10. Adjournment 11:25 am

-Moved: Norah; seconded: Allan