

**POWELL RIVER COUNCIL FOR ARTS, CULTURE AND HERITAGE**  
**Board meeting July 20, 2008**  
**PRREDS offices**

**Meeting called to order 10:00am**

Persons present: Allan Brown, Roberta Pearson, Doug Engram, Debbie Dee, Michelle Hignell, Ann Nelson, Norah LeClare, Nina Mussellam and member at large, Vi Issaac.

**Acceptance of the last minutes**

Motion by Michelle H

Seconded by Norah L

One amendment-Roberta P and Debbie D will handle sign in of the musicians at Arts Alive in the Park and not the visual artists.

Carried as amended

**Treasurer's Report**

Norah L. paid the membership fee to Volunteer PR - \$50 cheque

The bank balance is \$1607.08

**Financial Committee Report**

A final meeting of the committee has been tabled until early Sept to allow all committee members to attend. The deadline for the matrix ~~must to~~ be submitted to ~~the City's CFO~~ ~~city hall is~~ no later than Oct1,2008.

The ~~attendees at the~~ September Board meeting must review the financial committee's report . The ~~Decision-Decision-making~~ Matrix meeting shall be separate from the board meeting to allow plenty of time to finalize these important documents.

Copies of the Matrix will be made available in advance of the Board meeting to all board members.

Ann Nelson ~~expressed a hoped~~ that this gets done as soon as possible as the ~~Mmunicipal~~ elections will be held in ~~early Novemberthe fall~~ and it would be to everyone's benefit that our agreement is in place prior to changes ~~at the city hall~~ in Council.

The Finance Committee will meet on Sept 7<sup>th</sup>,2008 10-12:00 in the PRREDS offices.

**Membership Report**

Our membership remains the same. Ann N reports that there is a new business open on Marine Ave. This is the gallery of Alexene Silver and Joyce Furness and they will join PRACH in the fall.

A membership table will be staffed by Doug Engram and other members of the council for the Arts Alive in the Park . Norah will revise the membership form.

**Arts Alive in the Park organizing committee**

The draft of the poster was shown and there are some minor changes to be made.

Artists and groups can find a registration form online at [www.powellriverartscouncil.com](http://www.powellriverartscouncil.com)

The street banner will be going up right after Seafair, and The Peak newspaper will interview Ann N. [and Roberta P.](#)

Some activities planned are for the Free Spirit Group from CLP to have a space for [artists/attendees](#) to create and trade [artist's](#) business card [arts](#).

Laurie Lee will help with some children's activities, the Poetry Slam will have youth and adult divisions, and there will be a youth writing section with display of pieces pinned up for enjoyment of the public.

Help is welcome for setting up the tents, chairs, tables. A pickup truck would be welcome to haul some items from the Patricia Theatre.

The stage has the new roof but the stage needs to be rigged [for for sound and](#) some [hanging](#) fabric [backing screens/hangings](#). Posters will need to be distributed- contact Ann Nelson if you can assist in any way.

Debbie Dee will contact the media(Sun FM and Jump radio) for information on inexpensive publicity.

All artist's booths will be encouraged to have improved signage as to artist/group/name of business. We will encourage more color to attract people passing on Marine Ave, by asking artists to make Windssocks or Heraldry type pennants for their tents. Bamboo poles would be inexpensive and light. [Ann will confirm availability of re-cyclable Overwaitea banners with Leonore, and invite Skye to host a banner paint up at Local Loco's.](#)

Designated parking- for participants will be investigated with City Hall and possible bus shuttles will be checked out.

-Acceptance of all the above reports was moved by Roberta P and seconded by Allan B Carried.

## **New Business**

Ann Nelson would like our mission statement to be elaborated upon, and stated formally [to supplement the broad statement](#) in our constitution, and [to be posted](#) on our website .It should inform and define our actions for present or future board members, members at large and the general public.

[She expressed her feeling that it](#) should include how we intend to generate events to showcase the arts, be a learning tool about all disciplines of the arts, and define what sorts of events we would sponsor [as well ensure advocacy for all disciplines of the arts.](#)

Doug Engram has volunteered to research other arts councils mission statements and would like feedback from all members.

Motion: Doug Engram will head a committee to formulate a mission statement.

Moved by Ann N

Seconded by Debbie D

Carried.

Ann Nelson suggested that there is a need for the Board Members duties to be well defined [to accompany the general requirements expressed](#) in our Constitution and Bylaws. They were not defined [in great detail](#) in our original constitution and this should

be done before our AGM and elections of officers. Any new potential board members would appreciate a clear understanding of what is expected in each position. We must also define the terms of office/length of term and amend this in our bylaws.

Motion:

The Board be a committee of the whole and bring ideas to the next meeting regarding job descriptions and terms of office for board members , with the objective of a resolution at the [AGM to establish those terms of office.](#) ~~GM.~~

Moved by Doug E./seconded by Ann N

Carried.

### **Announcements**

We were introduced to the newest member of the arts community by his mother, Michelle Hignell. We welcomed Finn Russell Gow-Hignell to the meeting.

The Townsite Heritage Society reports that Henderson House repairs have forged ahead. The Hydro and water is connected. There have been workbees to remove old musty floor coverings that were hiding some lovely wood flooring , and tidy up the overgrown yard. A resident caretaker/security person has moved in to prevent further vandalism. The house is at 6211 Walnut St.

Next meetings: mark your calendar.....

Final Planning meeting for Arts Alive event (tentative) Sun.Aug 10<sup>th</sup> 10:00 am

Finance committee Sunday Sept 7<sup>th</sup> 10:00 -12:00 PRREDS office.

Board meeting Sun. Sept 14 PRREDS office 10-12:00

PRCARH Annual General Meeting – Sunday Oct. 19<sup>th</sup> , time TBA if space available at Poplar Rm\_(Upper level – Rec.complex)