

Powell River Council for Arts, Culture & Heritage (the Arts Council) Grant Guidelines and Application

[Procedure](#) † [Grant Application](#)

Philosophy Statement

The Arts Council recognizes the importance of art, culture and heritage to the general well-being of any society. It is also recognized that financial assistance to groups that promote such activities should form a portion of its Annual Budget.

Through its grant program the Arts Council will provide financial assistance for activities and events undertaken by local, non-profit organizations that improve the economic and cultural well-being of the community.

Guidelines

The Arts Council will consider applications for grants that meet the following criteria:

1. Event or activity is held within the City of Powell River boundaries.
2. The organization is non-profit and the majority of its members live within the City of Powell River boundaries.
3. The primary purpose of the organization is to promote art, culture or heritage.
4. Organizations or groups are encouraged to show that their event or project will result in economic activity in Powell River.
5. Projects which demonstrate that at least 50% of their budget derives from funds other than the Arts Council grant.

Exclusions

Grants will not be provided for

1. Individuals;.
2. Travel outside of Powell River; and.
3. Organizations and groups whose mandate falls under the responsibility of other funding bodies.

Responsibilities of Grant Recipient

1. Acknowledgement in all media with applicable use of the Arts Council logo.
2. To submit a report, including a narrative summary and financial statement of their event, to the Arts Council within 45 days of the event's completion.
3. Recipient may be expected to present an oral report at a general meeting of the Arts Council.

Grant Guidelines and Application

Procedure

Complete the attached application and deliver it to the Arts Council by email, mail or by hand no later than April 15th

Application packages must include a

1. Covering letter that describes the nature of the project or program;
2. Completed application form;
3. Current year's budget; and
4. Copy of prior year's financial statements, if applicable.

Applicants are asked to note that

- Each organization will only be provided one type of financial assistance per year.
- Arts Council may request the organization or group to speak in support of their application; and
- Allocation of grant monies by the Arts Council will be based on a decision-making matrix.

Applicants will be notified in writing of the decision regarding their application.

Grant Guidelines and Application
Powell River Council for Arts, Culture & Heritage

Grant Information		
Amount Requested: \$	Total Project Budget: \$	
Have you applied for a grant before?	When:	Amount: \$
Describe the project for which funds are being sought and indicate why you think it should receive funding.		
Purpose of this project		
Names of those involved in carrying out the project:		
Date and location of project:		
General benefit to Powell River:		
Economic benefit to Powell River (if applicable)		

Grant Guidelines and Application
Powell River Council for Arts, Culture & Heritage

Projected Revenue and Expenses

Please give details of revenue and expenditure projections. Indicate which revenue is secure and which is speculative.

R E V E N U E (Please State Source)		E X P E N D I T U R E (Please Itemize)	
Description	Amount	Description	Amount
SECURE			
Sub Total			
SPECULATIVE			
Sub Total			
TOTAL		TOTAL	

Authorized Signature: _____ Date: _____

Name and Title
:

Please enclose your latest financial statements (both balance sheet and income statements), if applicable. Include any supporting material which would assist the Arts Council in assessing your project.

Applications must be received by April 16, 2012 to be included in the grant review process.